

**MINUTES OF THE RIVER OAKS
ECONOMIC DEVELOPMENT CORPORATION
SPECIAL CALLED MEETING
SEPTEMBER 20, 2010**

MEMBERS PRESENT:

PRESIDENT JOANN GORDON
VICE-PRESIDENT JOE CREWS
JOANN BUTLER
STEVE HOLLAND (PRESENT AT 7:04 PM)
BRENDA MILLER
GREG HENDRICKSON

STAFF PRESENT:

CITY SECRETARY MARVIN GREGORY
OFFICE MANAGER PAULA BAGWELL
EDC COORDINATOR BILL CREWS

MEMBERS ABSENT:

LEIGH ANN TURNER-EXCUSED (ILLNESS)

1. CALL TO ORDER

With a quorum present, President Gordon called the Special Called Meeting of the Economic Development Corporation to order at 7:00 p.m. on Monday, September 20, 2010 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. MEMBER ROLL CALL

President Gordon stated that all members are in attendance with the exception of an excused absence for Leigh Ann Turner who is ill and Steve Holland. Member Holland arrived at 7:04 pm.

3. CONSIDER APPROVAL OF MINUTES FROM THE SEPTEMBER 7, 2010 SPECIAL CALLED MEETING.

Member Hendrickson moved, seconded by Member Butler to approve the minutes of the Special Called Meeting on September 7, 2010. All voted "Aye".

4. PUBLIC HEARING: TO RECEIVE INPUT ON AMENDING THE 2010-2010 E.D.C. FISCAL YEAR BUDGET BY EXPANDING THE BUDGET FOR AN ON-GOING STREET MEDIAN ENHANCEMENT PROJECT RELATED TO BUSINESS ENTERPRISES THAT IN THE BOARD'S DISCRETION CREATE OR RETAIN PRIMARY JOBS AS BEING QUALIFIED FOR THE PROMOTION OF NEW OR EXPANDED BUSINESS PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

At 7:01 pm, President Gordon opened the Public Hearing.

CS Gregory said he did the measurements and he and President Gordon met with Ashley Smith of Farris Concrete afterwards. The following questions were asked by CS Gregory and President Gordon, and Ashley Smith followed with answers to each question:

1. The original quote was \$38,455 @ 4,700 square feet. Now there appears to be more square footage involved. Why the footage wasn't confirmed when the quote was made? 5,374 square feet of flagstone installed instead of the original 4,700. **They usually take the footage that is provided to them. Normally they are scaled out on blueprints of which we did not have in this case.**

2. TXDOT permit including delivery/setup/equipment for traffic control plan was \$1,792, now it is \$5,200. Do you have documentation to support the additional costs? Please explain. **TXDOT fee is \$1,000 and \$1,792 for traffic control (same as originally quoted). The additional cost included in the \$5,200 was due to 7 additional days of barricade rentals.**

3. 7 additional days of rental (\$1,344) explain. Even with the additional 7 days of rental included in the \$5,200 it would only amount to \$4,136 and not \$5,200. Why? **There was an additional move in charge that would be assessed since they had ordered the barricades to be removed after 21 days.**

4. Haul off was originally estimated at 9 @ \$400 and now it is 20 @ \$400. That is more than double and only for a difference of 800 square feet. Why? **There will be 15 haul of loads compared to 9 as originally bid, that will be 6 more loads. She stated it is hard to estimate that cost due to the different layers of asphalt, rock and grass that had to be removed. They had 6 additional loads hauled out that were not included in the original quote.**

Ashley will revise the cost proposal to include painting of the curbs and curb patching after the confirmation of the measurements, and also the additional 4 days of barricade rental. After revising the proposal, the invoice is \$47,710.85. Only \$40,000.00 was budgeted leaving a balance of \$7,710.85. President Gordon suggested since the curb repair and painting was not budgeted, we can take that out of the street department budget and take \$2,792 out of other professional services. CS Gregory stated the other quotes that were received were about \$6,000 to \$10,000 more than Farris Concrete. No contract was signed; we had an agreement only. We will not submit the remaining balance in full until the overspray of curb painting is fixed. As of this date, we have submitted \$31,966.20 to Farris Concrete; which will have us owing \$15,744.65 after the revisions Ashley agreed to make.

At 7:15 pm, President Gordon closed the Public Hearing.

5. ACTION FROM PUBLIC HEARING: CONSIDER APPROVAL AMENDING THE 2010 E.D.C. FISCAL YEAR BUDGET BY EXPANDING THE BUDGET FOR AN ON-GOING STREET MEDIAN ENHANCEMENT PROJECT RELATED TO BUSINESS ENTERPRISES THAT IN THE BOARD'S DISCRETION CREATE OR RETAIN

PRIMARY JOBS AS BEING QUALIFIED FOR THE PROMOTION OF NEW OR EXPANDED BUSINESS PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

Member Butler made the following motion: I make a motion that the River Oaks Economic Development Corporation find that boulevard enhancements are suitable as being qualified for the promotion of new or expanded business pursuant to the Local Government Code Title 12 "Planning and Development", Chapter 505 "Type B Corporations" as a qualified street improvement project related to business enterprises that in the board's discretion help create or retain primary jobs and that the Board authorizes the 2010-2010 Fiscal Budget be expanded an additional \$4,918.85 to \$44,918.85 as an expenditure of EDC funds (03-530-5420) and for the \$2,792 be expended from account 03-530-5363 "Other Professional Services" for engineering and permitting expenses. Motion seconded by Vice-President Crews. All voted "Aye".

6. PUBLIC HEARING: TO RECEIVE PUBLIC INPUT ON AMENDING THE 2010-2011 OPERATING ECONOMIC DEVELOPMENT CORPORATION BUDGET IN ORDER TO APPROVE EXPENDITURES FOR A BOULEVARD ENHANCEMENT PROJECT IN THE 2010-2011 FISCAL YEAR RELATED TO BUSINESS ENTERPRISES THAT IN THE BOARD'S DISCRETION CREATE OR RETAIN PRIMARY JOBS AS BEING QUALIFIED FOR THE PROMOTION OF NEW OR EXPANDED BUSINESS PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

At 7:18 pm, President Gordon opened the Public Hearing.

CS Gregory stated the quote for this one island is around \$24,672.55. We can amend the 2010-2011 Budget but the Resolution will require two readings because the project is over \$10,000. The original quote was around \$8,000 but due to the electrical, phone and signal lines, the island will have to be hand dug therefore causing the quote increased. The safest thing is to get the blue prints and go out for bids. If we did not go with Farris Concrete, we would have to apply for another TXDOT Permit. If we do the stamped concrete and if there are repairs that need to be done on the lines in the future, the utility company will dig that area up and not replace it. Member Holland suggested colored gravel or something like that. CS Gregory said there is no money in the 2010-2011 Budget for this. Member Holland suggested investigate other options and ask for a budget amendment at a later date. Citizen Johnny Claridge asked if the city can paint the curbs in the mean time so they can match the newly painted ones. CS Gregory said the city will do that.

At 7:26 pm, President Gordon closed the Public Hearing.

7. ACTION FROM PUBLIC HEARING: CONSIDER APPROVAL TO AMEND THE 2010-2011 OPERATING ECONOMIC DEVELOPMENT CORPORATION BUDGET IN ORDER TO EXPEND E.D.C. FUNDS FOR A BOULEVARD

ENHANCEMENT PROJECT IN THE 2010-2011 FISCAL YEAR RELATED TO BUSINESS ENTERPRISES THAT IN THE BOARD'S DISCRETION CREATE OR RETAIN PRIMARY JOBS AS BEING QUALIFIED FOR THE PROMOTION OF NEW OR EXPANDED BUSINESS PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

No action taken.

8. PUBLIC HEARING: TO RECEIVE INPUT ON AMENDING THE 2010-2011 E.D.C. FISCAL YEAR BUDGET BY EXPANDING THE BUDGET AN ADDITIONAL \$574 FOR BANNERS FOUND BY THE CORPORATION'S BOARD OF DIRECTORS TO PROMOTE NEW OR EXPANDED BUSINESS DEVELOPMENT PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

At 7:27 pm, President Gordon opened the Public Hearing.

CS Gregory stated we received an invoice from Bullseye Balloon Promotions last week for removing the banners and poles in March 2010. This is the first time city staff has seen this invoice. This invoice should have been paid out of the 2009-2010 Budget. In order to pay this invoice, we would need to do a budget amendment for \$573.50 in the 2010-2010 Budget.

At 7:29 pm, President Gordon closed the Public Hearing.

9. ACTION FROM PUBLIC HEARING: CONSIDER APPROVAL AMENDING THE 2010-2010 E.D.C. FISCAL YEAR BUDGET BY EXPANDING THE BUDGET AN ADDITIONAL \$574 FOR BANNERS FOUND BY THE CORPORATION'S BOARD OF DIRECTORS TO PROMOTE NEW OR EXPANDED BUSINESS DEVELOPMENT PURSUANT TO THE LOCAL GOVERNMENT CODE TITLE 12 "PLANNING AND DEVELOPMENT", CHAPTER 505 "TYPE B CORPORATIONS".

Member Hendrickson made the following motion: I make a motion that the River Oaks Economic Development Corporation find that City Banners are suitable for promotion of the city that will enhance, promote or develops new or expanded business enterprises that create or retain primary jobs pursuant to the Local Government Code Title 12 "Planning and Development", Chapter 505 "Type B Corporations" and that the Board authorize that the 2010-2010 Fiscal Budget be expanded an additional \$574 to \$15,844 in order to allocate payment for the additional cost of the banners as an expenditure of EDC funds for City Promotional (03-530-5492). Motion seconded by Member Miller. All voted "Aye".

10. ADJOURN


At 7:37 Member Holland moved, seconded by Member Butler to adjourn the meeting. All voted "Aye".

APPROVED:



JoAnn Gordon, President

ATTEST:



Marvin Gregory, City Secretary